

**Minutes of 11<sup>th</sup> Coordination Meeting of TI, STI, ICTC and CST Divisions held on 05.05.16 :**

**Venue :** Conference Room, WBSAP&CS, Swasthya Bhawan, Salt Lake, Kolkata-91.

**Date :** 05.05.16

**Time :** 2:30 p.m.

**Attended by :**

- Shri Biplab Das, Joint Secretary in Dept. of H&FW, Govt. of West Bengal and Addl. Project Director, WBSAP&CS
- Dr. D.N. Goswami, Joint Director (TI) and Chief Coordinator (TI, STI, CST), WBSAP&CS
- Dr. N.K. Halder, Joint Director (BSD), WBSAP&CS
- Dr. P.K. Mandal, Joint Director (CST), WBSAP&CS and State Nodal Officer, DAPCU, Kolkata
- Dr. S.K. Hury, Deputy Director (Surveillance), WBSAP&CS
- Dr. S. Saren, Deputy Director (STI & ICTC) and DNO, DAPCU, WB (except DAPCU, Kolkata)
- Dr. Anindya Sen, Regional Coordinator (CST) for WB, Jharkhand & Odisha, NACO, Ministry of H&FW, Govt. of India
- Dr. Suman Ganguly, PPTCT Consultant, WBSAP&CS
- Ms. Sumita Samanta, Deputy Director (SPM & IEC), WBSAP&CS
- Dr. Ranjit Kumar Mandal, Asst. Director (TI), WBSAP&CS
- Ms. Tina Mitra, Asst. Director (TI) and Nodal Asst. Director (TI, STI & CST), WBSAP&CS
- Mr. Saptarshi Ghosh, HR Officer and Asst. Director (M&E), WBSAP&CS
- Mr. Ankan Saha, Store Officer, WBSAP&CS

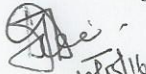
**Memo No. : ACS/1N-04-2015/ 355**

**Dated : 18-05-2016**

The eleventh coordination meeting of TI, STI, ICTC and CST components was held on 05.05.16 at 2:30 p.m. at the Conference Room, WBSAP&CS, Swasthya Bhawan, Salt Lake, Kolkata-91 as prescheduled. The same was convened by the Joint Director (TI) and Chief Coordinator (TI, STI and CST), WBSAP&CS and chaired by the Joint Secretary in Dept. of H&FW, Govt. of West Bengal and Addl. Project Director, WBSAP&CS.

The meeting begun with sharing of the resolutions of the last i.e., 10<sup>th</sup> fortnightly coordination committee meeting by the Joint Director (TI) and Chief Coordinator (TI, STI and CST), WBSAP&CS and confirmation of the same by the house. The issues discussed in the 11<sup>th</sup> coordination committee meeting are as follow :

- The Joint Director (CST), WBSAP&CS informed the house that presently there was no issue regarding CD4 machines, CD4 testing kits/reagents in the state. However, he reported about the possible crisis of some of the paediatric ARV drugs as the stock lying with state was that of less than 1 month. The matter was being under rigorous follow up by the CST Division, WBSAP&CS with the concerned division of NACO. The JD(CST), WBSAP&CS and the Regional Coordinator (CST), NACO informed the house about meeting with the Special

  
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Secretary, TDE Branch, Govt. of West Bengal and submission of the list of ARV drugs that were not yet been included in the CMS catalogue for its inclusion for local level procurement in future in case need arise.

- The Joint Director (BSD), WBSAP&CS shared about the web based system/software viz., PPTCT-ART Linkages System (PALS) that was developed by NACO for tracking and monitoring HIV seropositive pregnant women and lactating mothers and their exposed babies. The PPTCT Consultant, WBSAP&CS further shared that West Bengal itself developed a software much before like PALS for web based PPTCT linelist. Some unique features had been incorporated into the software which were not present in PALS. As soon as entry was being made for one positive pregnant woman along with the mobile number of the ART counsellor to which the client would be referred to, an autogenerated sms would be sent to the ART counsellor. Furthermore sms based intimation went to client, ICTC counsellor and ORW regarding impending institutional delivery one month prior to EDD and regarding impending EID testing 5 weeks after actual date of delivery. He also shared with the house that with the available tracking mechanism, ART linkage of around 97% positive pregnant women could be ensured. The Regional Coordinator (CST), NACO pointed out that some ART counsellors were not getting sms and PPTCT consultant informed that this might be due to server related issues.
- The Joint Director (TI) and Chief Coordinator (TI, STI, CST), WBSAP&CS shared the till date reporting status for the last FY 2015-'16 by the Dept. of Community Medicine of all govt. MC&Hs – as the designated Nodal Department to ensure coordination amongst different components of NACP-IV of the supportive supervision, monitoring, gap analysis and recommendation, if any of different service delivery centres under NACP-IV at MC&H level in the Standard Monthly Online Reporting Proforma as prescribed by WBSAP&CS. It was noted that some of the MCs e.g., Malda MC, Malda, BSMC, Bankura, JNM Kalyani MC, Nadia, Sagar Dutta MC, 24 Parganas (N), R.G.Kar MC, Kolkata and MC, Kolkata did not submit any report at all. For the rest of the MCs, the monthly reporting was found to be irregular. The Chief Coordinator (TI, STI, CST), WBSAP&CS suggested to go for a detailed analysis of the reports received in last FY. He also sent letter to the defaulters. The Deputy Director (STI & ICTC), WBSAP&CS informed that the PO (STI), TSU had already been asked to do the analysis. The Chief Coordinator (TI, STI, CST), WBSAP&CS advised to give a 15 days' deadline to PO (STI), TSU for report submission.
- The Deputy Director (STI & ICTC), WBSAP&CS shared that as there was already a full-fledged Stand-Alone ICTC functioning at the Sagar Dutta MC&H, 24 Parganas (N), but it was the single govt. MC&H that was left out of any DSRC/Suraksha Clinic, therefore, provision of establishing DSRC might be explored out and a feasibility visit might be done.
- It was proposed by the Joint Director (TI) and Chief Coordinator (TI, STI, CST), WBSAP&CS that as was in practice earlier, joint supervisory cum monitoring visits involving officials from different divisions of WBSAP&CS to different service delivery centres under the NACP-IV might be beneficial to resolve issues especially relating to inter-componental referral-linkages. He also shared his experience of his recent visit to North Bengal and resolving issues relating to free condom crisis by liaisoning with the district authority of Cochin and also about DSRC functioning at the MJN DH, Cochin. The proposal was seconded by the house.



- As earlier already recommended it was further brought up by the Chief Coordinator (TI, STI, CST), WBSAP&CS that a sensitization meeting on STI/RTI/HIV/AIDS issues might be organized at all govt. MC&H level to ensure better service delivery and coordination among different departments. In this meeting, all HODs might be involved and shared by hand all the important GOs issued from WBSAP&CS and/or this Dept. from time to time on different NACP issues for their necessary information and further circulation/implementation in their respective institutions. However as there was no fund provision for any such specific purpose in the State AAP of TI division, therefore, on consultation with the Deputy Director (SPM & IEC), WBSAP&CS, it was recommended that an amount of Rs. 5,000/- only per MC&H might be provided by SACS from the fund available under IEC and Mainstreaming component for organising the proposed sensitization meetings. A letter in this regard from the end of the Director of Medical Education and e.o. Secretary in Dept. of H&FW, Govt. of West Bengal may be issued to all the MCs. As proposed by the Chief Coordinator (TI, STI, CST), WBSAP&CS, this might be started with CNMC, Kolkata by organising a sensitization meeting by the end of May, 2016. File may be initiated by the Chief Coordinator (TI, STI, CST), WBSAP&CS.
- The HR Officer, WBSAP&CS informed that the decentralized recruitment process for filling up the vacant positions of different positions under DAPCU, BSD (ICTC), STI, Blood Banks had been completed except for Burdwan and Cochbehar. He however informed that the decentralized recruitment in Burdwan had already been initiated and the panels for different positions were yet to be received by SACS for approval of the competent authority. For Cochbehar, the first phase of decentralized recruitment had already been done. The second phase is yet to be done for filling up the rest of the vacant positions once the election embargo got over.
- The Joint Secretary in Dept. of H&FW, Govt. of West Bengal and the Addl. Project Director, asked the TI Division, WBSAP&CS to strictly ensure compliance of the circular issued by the Secretary in Dept. of H&FW, Govt. of West Bengal and Project Director, WBSAP&CS vide this OM ACS/IM-03-2014/3656 dated 02.03.16 regarding henceforth making any payment to the bank accounts of the beneficiaries/agencies/employees and so on through e-payment system, i.e., NEFT with immediate effect. He also asked all divisional officials present to take care regarding proper storage and preservation of all the important official records/documents/files for any future reference .
- The Joint Director (CST) and Deputy Director (STI), WBSAP&CS requested for considering deputation of one Deputy Director (CST) from the WBMES and Asst. Director (STI) from the WBHS pool considering the increasing workload of both the CST and STI divisions. The meeting ended with vote of thanks from and to the Chair.



(Biplab Das)

Joint Secretary in Dept. of H&FW,  
Govt. of West Bengal  
& Addl. Project Director, WBSAP&CS





**Memo No. : ACS/1N-04-2015/**

**Dated :**

Copy forwarded for necessary information to :

1. The Secretary in Dept.of H&FW, Govt. Of West Bengal and Project Director, WBSAP&CS
2. The Joint Director (TI) and Chief Coordinator (TI, STI, CST), WBSAP&CS
3. The Joint Director (BSD), WBSAP&CS
4. The Joint Director (CST), WBSAP&CS and State Nodal Officer, DAPCU, Kolkata
5. The Deputy Director (Surveillance), WBSAP&CS
6. The Deputy Director (STI & ICTC) and DNO, DAPCU, WB (except DAPCU, Kolkata)
7. The Regional Coordinator (CST) for WB, Jharkhand & Odisha, NACO, Ministry of H&FW, Govt. of India
8. The Deputy Director (SPM & IEC), WBSAP&CS
9. The PPTCT Consultant, WBSAP&CS
10. The Asst. Director (Nursing), WBSAP&CS
11. The Asst. Director (PPTCT), WBSAP&CS
12. The Asst. Director (TI), WBSAP&CS
13. The HR Officer and Asst. Director (M&E), WBSAP&CS
14. The Asst. Director (Procurement) and Store-In-Charge, WBSAP&CS
15. The Asst. Director (TI) and Nodal Asst. Director (TI, STI & CST), WBSAP&CS
16. The Store Officer, WBSAP&CS
17. The Asst. Director (Materials Management), WBSAP&CS - With request for webhosting.
18. Office Copy

(Biplab Das)

Joint Secretary in Dept. of H&FW,  
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& Addl. Project Director, WBSAP&CS